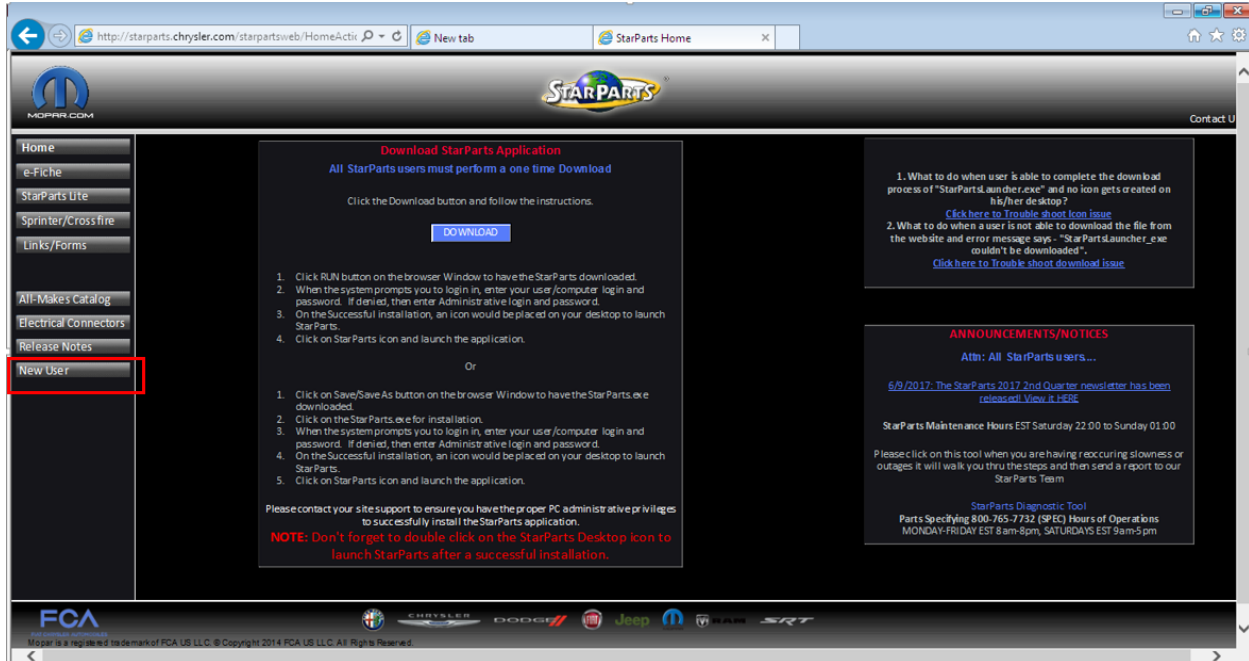


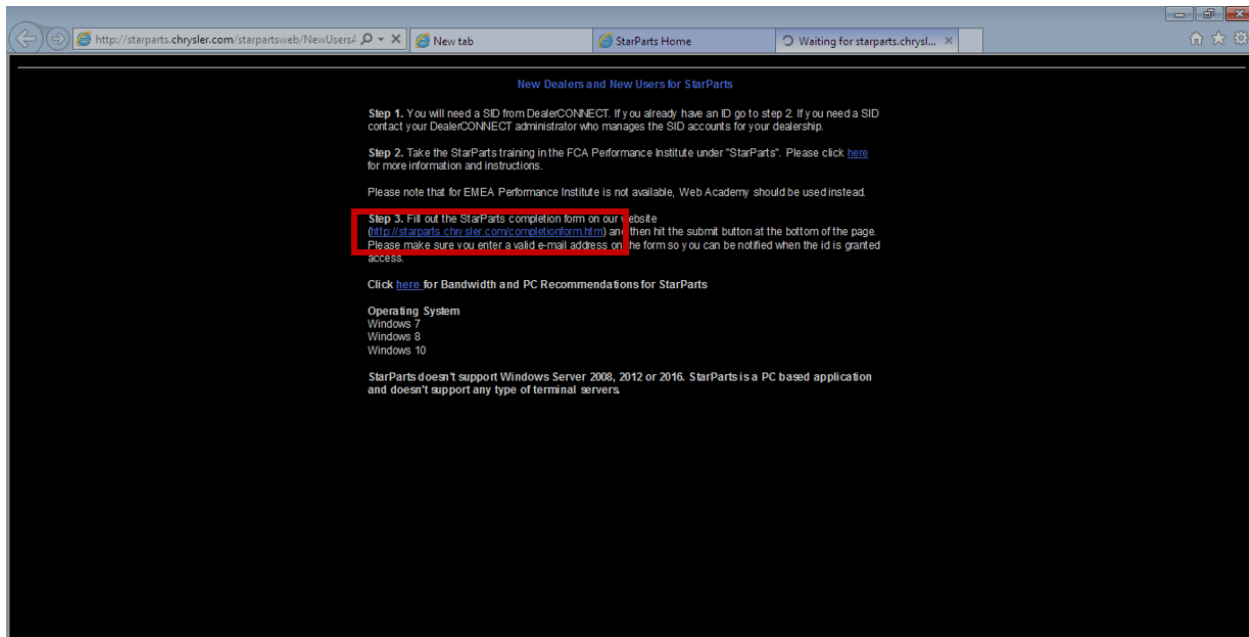
## Getting Star Parts Access:

Steps 1) Please visit URL: <http://starparts.chrysler.com/starpartsweb/HomeAction.do>

Go to **NEW USER** tab in the menu left hand side below:



Step 2) Please click on highlighted link in the Step 3:



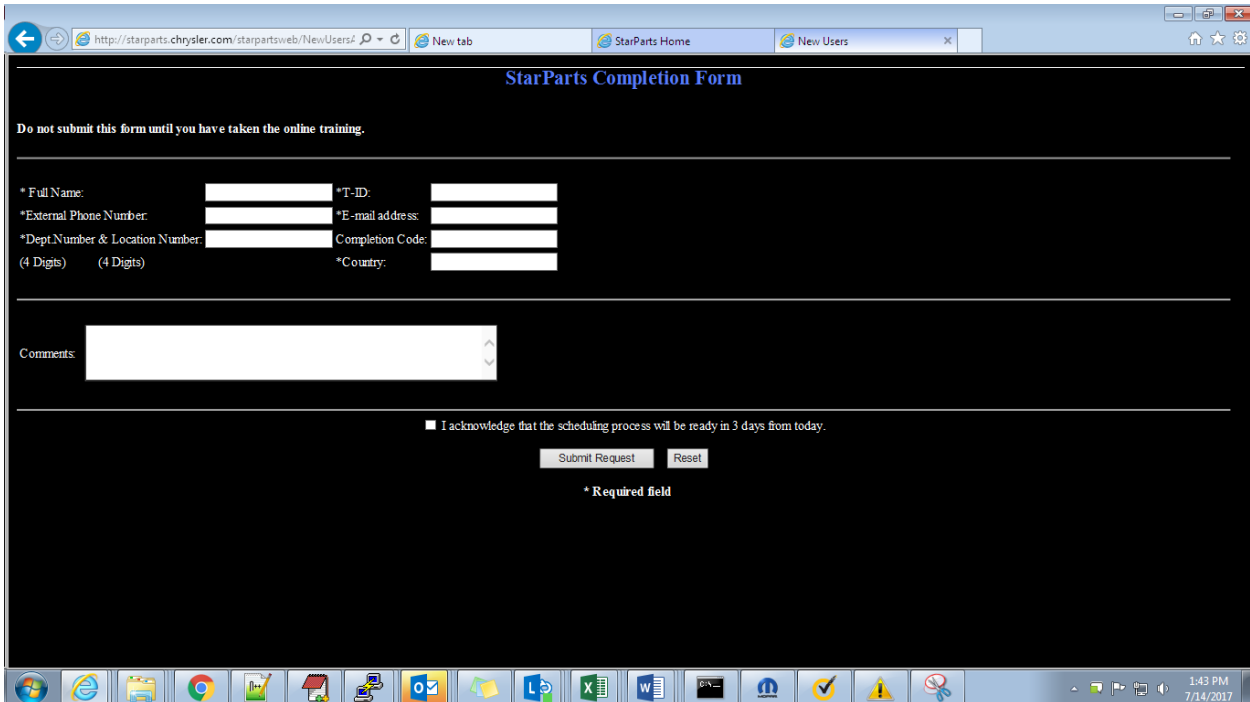
Step 3) Enter the TID/ SID for required user and click on Submit button.



The screenshot shows a web browser window with the URL <http://starparts.chrysler.com/starpartsweb/NewUsers/>. The page title is "StarParts Completion Form". Below the title, there are instructions: "Do not submit this form until:" followed by two numbered points: "1. All users are trained" and "2. You have required hardware and your dealership is configured to meet the requirements specified in the Dealer Infrastructure Manual." A "Special Note" follows: "If you are replacing a new ID for an old ID, select YES to indicate this is a replacement ID request and enter the IDs to be removed in the Section : Cancellation ID. Otherwise, select NO and enter the IDs in the Section : New ID." The main form area contains a text input field with the placeholder text "Please enter your DealerConnect ID (s99999x) or Internal FCA ID (t9999xx)". Below the input field are two buttons: "Submit" and "Back". A red rectangular box highlights the input field.

Step 4) A Starparts Completion Form will get displayed as below:

Fill all the mandatory fields in the form with correct data and click on Submit Request.



The screenshot shows the same web browser window as in Step 3. The page title is "StarParts Completion Form". Below the title, there are instructions: "Do not submit this form until you have taken the online training." The form contains several fields: "\* Full Name:" (text input), "\* T-ID:" (text input), "\* External Phone Number:" (text input), "\* E-mail address:" (text input), "\* Dept Number & Location Number:" (text input, with "(4 Digits)" below it), "Completion Code:" (text input), and "\* Country:" (text input). Below these fields is a "Comments:" text area. At the bottom of the form, there is a checkbox with the text "I acknowledge that the scheduling process will be ready in 3 days from today." Below the checkbox are two buttons: "Submit Request" and "Reset". Below the buttons is the text "\* Required field". The Windows taskbar is visible at the bottom of the screen, showing the time as 1:43 PM on 7/14/2017.

If the form is filled correctly then following message will get displayed on the page as a confirmation that user is registered and the access request is under process:

## Thank You.

Neha Thank you for registering for a StarParts ID. Your request is being processed.  
Return to [StarParts home page](#).